



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 73-01

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Hairston asked for the number of animal bite and dangerous dog cases there are year-to-date.

As of October 18, 2016, Chicago Animal Care & Control received 1,461 animal bite reports and 77 dangerous dog cases were opened.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-02: Animal-Related Businesses

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Hairston asked for the number of complaints concerning animal-related businesses year-to-date.

As of October 18, 2016, Chicago Animal Care & Control completed 338 business inspections in Chicago.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-03: Partner Organizations

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Reboyras asked about organizations CACC partners with.

CACC partners with over 150 Homeward Bound Approved Rescues that transfer dogs, cats, wildlife, reptiles, birds, and farm animals from the facility. To enrich the lives of the dogs for the duration of their stay at the shelter, Safe Humane Chicago oversees multiple programs, including playgroups, the Court Case Dog program, the detainee dog training program, in-kennel enrichment, and dog training, and programming at the Illinois Youth Center. Our partner, Friends of Chicago Animal Care and Control, raises money to support a foster program for CACC animals, and that goes toward purchasing important items for the shelter, such as a digital X-ray machine. Friends of Chicago Animal Care and Control also helps CACC staff off-site adoption events and vaccine clinics. Our partner, Realtors to the Rescue, also purchases items for the City shelter. Once a month during the hockey season, the Chicago Wolves host a dog adoption event. CACC has also partnered with a number of Aldermen to provide vaccine/microchip clinics. CACC is always seeking to expand these partnerships.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-04: Businesses Abusing Animals

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Waguespack asked: What can CACC do to prevent businesses from using guard dogs as security and then abandoning/mistreating them?

CACC investigates complaints involving guard dogs from 311. CACC's Animal Control Officers will perform a wellness check to ensure that the dogs have proper shelter, food, and water. There are currently 2 guard dog companies in the City of Chicago. CACC conducts yearly compliance inspections as part of the business licensing renewal process.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-05: Charitable Giving to ACC

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Ald. Reilly asked: How many charitable dollars have gone to CACC?

CACC does not directly accept donations of cash. Tax deductible cash donations to assist the shelter can be made to Friends of Chicago Animal Care and Control (Friends). The City received a pledge of \$2 million from the Donald Levin Family Foundation, of which \$1 million has been paid to the City for construction at the facility. CACC does accept donations in-kind and has received a number of these over the years, from donors and Friends. Friends most recently donated a \$53,000 digital X-Ray machine; CACC is modernizing its X-Ray room in order to accommodate this gift. In the past, Friends has gifted an industrial washer/dryer so that the animals can have bedding, and donated leashes, an identification tagging machine, food and beverages for events, and other needed items. Safe Humane Chicago arranged for the donation of two large play lots for the dogs from private donors and Animal Farm Foundation. Safe Humane has also donated Canine Influenza Virus testing for Court Case Dogs. Realtors to the Rescue donated leashes and collars in the summer so that all adopted and redeemed dogs would leave the facility with a properly fitted collar and leash, and a name tag.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-06: Inter-Shelter Communications

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Brookins asked: Why don't shelters talk to each other regarding lost pets? Is there a central location to look online for your lost pet?

CACC is obliged to hold all stray animals and we also authorize other agencies to hold strays on an annual basis. The other Chicago agencies that are authorized to hold strays are: Animal Welfare League, PAWS Chicago, Harmony House (cats only) and Tree House (cats only). Currently there is no centralized database for citizens to go to find their lost pets in Chicago/Cook County. There are resources such as HelpingLostPets.com, but in order for these resources to work, every agency has to use them and keep them updated regularly. CACC uses PetHarbor.com - where a photo and description of all stray animals brought in to the facility are uploaded upon intake. We are currently trying to find a way to upload the data we collect on Petharbor.com/Chicago to HelpingLostPets.com where we hope it will be easier for people to find. We are also working hard to provide as much information and direct services to pet guardians to keep their pets safe by providing monthly vaccine and microchip clinics (including City licensing) as well as providing collars, leashes and ID tags for all adopted dogs from CACC. We are also in the process of redesigning our literature - including the lost pet brochure - and we are sending monthly newsletters to all wards with helpful information like the importance of microchips and IDs to share with your constituents.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-07: Squirrels

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Brookins asked: Can CACC do anything about aggressive squirrels chewing through the City garbage cans?

CACC visited Alderman Brookins ward office on October 26, 2016 and set another meeting with the Chief of Staff and Ward Superintendent for November 1st to see how to address the situation.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-08: Cages for Trapping

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Curtis stated that there was a lawsuit that determined that CACC could not give residents cages to trap squirrels. Alderman Curtis asked: What is the status of this lawsuit?

This was not a lawsuit. The change came in 2009 when CACC was required to be licensed by the State of Illinois on wildlife trapping. Our current license, a Class C License, allows CACC to take, possess and transport species protected by the Illinois Wildlife Code. Currently, CACC assists citizens with providing traps when the animal is inside the living quarters.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-09: 18th Ward Statistics

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Curtis requested the service statistics for the 18th Ward. These are as follows:

18th Ward Field Response Statistics

| Type | No of requests | Open | Closed |
|---------------------|----------------|------------|------------|
| Agency Assists | 16 | 0 | 16 |
| Animal Abandoned | 17 | 0 | 17 |
| Animal Bite | 22 | | |
| Animal Business | 4 | 0 | 4 |
| Animal In Trap | 39 | 0 | 39 |
| Dangerous Dog | 1 | 0 | 0 |
| Injured Animal | 153 | 0 | 153 |
| Nuisance Animals | 113 | 23 | 90 |
| Pet Wellness Check | 67 | 4 | 63 |
| Stray Animal | 333 | 73 | 260 |
| Trap Pick-Up | 1 | 0 | 1 |
| Unwanted Animal | 20 | 6 | 14 |
| Vicious Animal | 218 | 2 | 216 |
| Wildlife Assistance | 52 | 9 | 43 |
| TOTAL | 1,056 | 117 | 916 |

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-10 and 73-11: CACC Statistics

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Cappleman asked how CACC statistics (specifically euthanasia numbers) compare to other cities and asked if CACC can look at increasing dog licensing fees, as well as asking how Chicago's licensing fees compare to other cities. Attached is data for 2015.

| | Intake | Live Outcome | Euthanasia | Licensing Fees | Number of Licenses | License Revenue |
|---------------------|--------|--------------|------------|--|---|---|
| Chicago | 14,607 | 10,585 | 4,454 | <ul style="list-style-type: none">● Altered dogs: \$5● Unaltered dogs: \$50 | <ul style="list-style-type: none">● 2014: 23,000● 2015: 17,000 | <ul style="list-style-type: none">● 2014: \$228,000● 2015: \$204,000 |
| Los Angeles* | 13,777 | 9,948 | 3,520 | <ul style="list-style-type: none">● Altered dogs (1 year): \$20● Altered dogs (3 year): \$55● Unaltered dogs: Not issued, except under certain circumstances, due to a requirement that pets be altered. | 42,482 | |
| New York | 29,211 | 24,828 | 4,045 | <ul style="list-style-type: none">● Altered dogs: \$8.50● Unaltered dogs: \$34 | | |
| Houston | 26,418 | 18,687 | 6,385 | <ul style="list-style-type: none">● Altered dogs and cats: \$20● Unaltered dogs and cats: \$60 | 47,239 | |

*July 1, 2015 – June 30, 2016

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-12: Staff Certifications

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Lopez asked how many CACC staff passed their training certifications and what training does staff undergo?

Chicago Animal Care & Control is required to provide training certifications to employees who require a certification in their title. These titles are Supervisor of Animal Control Officers, Animal Control Inspectors, Supervisor of Animal Care Aides, Animal Care Aide II, Veterinary Assistant, Supervising Veterinary Assistant and Shelter Manager. All employees in these titles passed their certifications and are current on their licenses.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-13: CACC Non-Profit Partners

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Lopez asked for copies of the RFP's with CACC's non-profit partners. Of the 150 partnerships with the non-profits, which are housed at the CACC facility?

Currently, CACC does not have any RFP's with any nonprofit organizations. There are no homeward bound partners housed at CACC.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-14: CACC Executive Administrative Assistant II Position

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Lopez asked: what is the Executive Administrative Assistant II position in the budget and what position does the position do?

The Executive Administrative Assistant II position in the budget is replacing the title of Assistant to the Executive Director, which has been in the budget for about 5 years now. This title better represents what the position is doing. Attached is the Job Description from the Department of Human Resources.

As always, please let me know if you have any further questions.



Code: 0802
Family: Clerical and Office Administration
Service: Administrative
Group: Clerical, Accounting and General Office
Series: Secretarial and Typing

CLASS TITLE: EXECUTIVE ADMINISTRATIVE ASSISTANT II

CHARACTERISTICS OF THE CLASS

Under general supervision, provides confidential secretarial and administrative support to a manager in an executive level classification of Commissioner (City Department Head), First Deputy Commissioner (second in charge to a City department head), or a comparable level of executive manager in a City agency; and performs related duties as required

NOTE: A primary differentiating factor between the I and the II level of Executive Administrative Assistant is the organizational level of the executive manager that a position reports to; the essential duties of both levels of Executive Administrative Assistant are therefore highly similar.

ESSENTIAL DUTIES

- Relieves the Commissioner/ First Deputy of clerical and administrative type functions including overseeing the work of other administrative office support staff in the executive office
- Demonstrates organizational skills, implementing administrative work procedures to ensure office of the Commissioner/ First Deputy runs smoothly and efficiently
- Screens visitors and telephone calls; takes messages and uses judgement in forwarding calls to appropriate personnel for response and resolution
- Maintains the Commissioner's / First Deputy's calendar and schedules appointments; schedules meeting rooms and manages meeting arrangements and logistics
- Briefs and prepares Commissioner/ First Deputy for meetings
- Relays requests for information and directives from the Commissioner/ First Deputy to departmental staff and provides status reports
- Provides summaries of incoming mail, meeting requests and other items requiring the Commissioner's / First Deputy's attention and response
- Takes dictations and transcribes; takes notes at meetings and prepares summaries
- Reviews correspondence and other materials requiring Commissioner's / First Deputy's signature before presenting for signature
- Maintains confidentiality of all materials and files
- Communicates with departmental managers, city official and external customers to apprise the Commissioner/ First Deputy on the status of various projects or of critical issues
- Demonstrates ability to use MS Word and Excel in typing a variety of correspondence and creating spreadsheets and databases to maintain and track information
- Prepares Power Point materials including charts and presentations
- Conducts research and prepares correspondence in response to inquiries or information requests for the Commissioner's / First Deputy's signature
- Works on special projects and handles special assignments as directed by Commissioner /First Deputy
- Makes travel and hotel arrangements and prepares paperwork for travel reimbursements

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- A Bachelor's Degree from an accredited college or university, plus two years of work experience performing secretarial and/or administrative support functions ; or an equivalent combination of education, training and experience

Licensure, Certification, or Other Qualifications

- Must be able to demonstrate skill in using MS Word, Excel and PowerPoint software
- Excellent organizational and communication skills required

WORKING CONDITIONS

- General office environment

EQUIPMENT

- Standard office equipment (e.g., telephone, printer, photocopier, fax machine, calculator)
- Computers and peripheral equipment (e.g., personal computer, computer terminals)

PHYSICAL REQUIREMENTS

- Physical ability to operate a personal computer and related office equipment

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge

Considerable knowledge of:

- Secretarial, clerical and administrative work processes
- applicable computer software applications and personal computer operations
- report preparation methods, practices, and procedures

Knowledge of applicable City and department policies, procedures, rules, and regulations

Skills

- ACTIVE LISTENING - Give full attention to what other people are saying, taking time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- ACTIVE LEARNING – Understand the implications of new information for both current and future problem-solving and decision-making
- CRITICAL THINKING - Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems
- JUDGEMENT AND DECISION MAKING - Consider the relative costs and benefits of potential actions to choose the most appropriate one

Abilities

- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences

- SPEAK - Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing
- WRITE - Communicate information and ideas in writing so others will understand
- REASON TO SOLVE PROBLEMS - Apply general rules to specific problems to produce answers that make sense

Other Work Requirements

- INITIATIVE - Demonstrate willingness to take on job challenges
 - ADAPTABILITY/FLEXIBILITY - Be open to change (positive or negative) and to considerable variety in the workplace
 - DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations
 - ANALYTICAL THINKING - Analyze information and using logic to address work or job issues and problems
-

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources

October, 2012



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-15

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Tunney asked for an explanation for the additional \$389K going to 3rd party agreements and professional technical services.

The additional funding was provided to cover an increase in the Intergovernmental Agreement with the Cook County Sheriff's Office and additional funding for a temporary relief veterinary service.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-16: Dog Excrement

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Santiago had concerns about dog waste and people not picking up the waste.

CACC enforces MCC 7-12-420 – Removal of Excrement when a person fails to remove dog feces from the public way, public places or upon the property of another without consent. It is important to mention that contrary to what has been reported about rats eating dog feces, there is very little evidence that dog feces is a major attractor of rats. Rats are more likely to be attracted to food sources like garbage, bird food tossed on the ground by squirrels, or other food residents put out for wildlife. CACC is available to come to ward nights and community meetings to bring information and to speak to the residents of the 31st Ward about the importance of cleaning up after their pets, and other tips to avoid wildlife and rat nuisances.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-17: Euthanasia Drugs

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Tunney asked: is the \$100K increase for drugs, medicine and chemicals for euthanasia drugs?

No, the increase is to cover the cost of additional cleaning and medical supplies.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-18: New Pet Boarding Facility – 18th Ward

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Curtis asked if CACC can connect with a new pet boarding facility in his Ward to discuss how to serve the stray animals that people bring to them.

CACC will connect with Alderman Curtis to identify the boarding facility and to discuss with the facility strategies for returning lost pets to owners.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-19: Personnel Costs

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Tunney asked for an explanation of the discrepancy with the bottom line on the salary numbers.

The personnel services increase of \$111,022 over 2016's appropriation is due to a combination of 4 new positions in the proposed 2017 budget and attrition.

As always, please let me know if you have any further questions.



COMMISSION ON ANIMAL CARE AND CONTROL
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Susan Russell
Executive Director
Chicago Animal Care and Control

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 26, 2016

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 73-21: Stray Cats

The attached information is in response to questions posed at our department's hearing on October 21, 2016 to discuss the proposed 2017 budget.

Alderman Curtis asked: What can CACC do with stray cats in the Ward?

CACC is in the process of examining our services for stray cats and will continue to develop our relationship with agencies who manage Community Cat Programs, such as Tree House Humane Society and PAWS Chicago as well as small Trap Neuter Return (TNR) and rescue groups such as Hyde Park Cats, Whiskers and Tails Foundation, and Cats in My Yard. We have set up a meeting on November 17, 2016 at 10 a.m. to discuss ways we can do more for stray cats in the 18th Ward.

As always, please let me know if you have any further questions.